



2018 Income Tax Return - Rental Property Information

Please review the following checklist and advise GBS Partners if any apply to you for the dates 01/07/17 – 30/06/18. Please have your agent supply a yearly statement, and bring receipts or documentation.

Name: _____

Address of Rental Property: _____

Date of Property Purchase: _____

Number of Weeks Available for Rent: _____

Date Property First Earned Income: _____

Date Property Built: _____

Ownership details: In your name Joint names

Any Private use on property in Financial Year (Specify weeks/days) _____

Any Private use on Mortgage balance (Includes prior years) _____

Income

- Gross Rent
- Other Income

Expenses

- | | |
|--|--|
| <input type="checkbox"/> Advertising for Tenants | <input type="checkbox"/> Cleaning |
| <input type="checkbox"/> Borrowing Expenses | <input type="checkbox"/> Gardening/Lawn mowing |
| <input type="checkbox"/> Council Rates | <input type="checkbox"/> Interest |
| <input type="checkbox"/> Insurance | <input type="checkbox"/> Legal Fees |
| <input type="checkbox"/> Land Tax | <input type="checkbox"/> Property Management Fees/Commission |
| <input type="checkbox"/> Pest Control | <input type="checkbox"/> Stationery, Telephone & Postage |
| <input type="checkbox"/> Repairs & Maintenance | <input type="checkbox"/> Water Charges |
| <input type="checkbox"/> Travel | <input type="checkbox"/> Depreciable Items |
| <input type="checkbox"/> Body Corporate Fees | <input type="checkbox"/> Property Purchase/Improvements |

NOTE: Please bring the Quantity Surveyors Report if you hold one on the property for depreciation